



# North County Educational Purchasing Consortium

## Administrative Committee Meeting Minutes September 1, 2010

Districts in attendance:

Peggy Stroika, MiraCosta Community College District  
Kim Simonds, MiraCosta Community College District  
Paulette Anderson, Del Mar Union High School District  
Teresa Wacker, Fallbrook Union High School District  
Lynne Kotas, San Marcos Unified School District

### 1. Call to Order

Peggy Stroika called the meeting to order at 8:48 a.m.

### 2. Agenda Items for October 6, 2010 Board Meeting

- a. July Administrative Committee Meeting Minutes
- b. September Administrative Committee Meeting Minutes
- c. Approve Award of Print Shop Paper Bid
- d. Ratify award of Mid-Range Copier Bid
- e. August Board Meeting Minutes
- f. Approve Amendment to Office & Classroom Supply Bid
- g. Approve Award of High End Computer Parts
- h. Approve Award of Legal Advertisement Bid

### 3. Discuss Xerographic Paper standing/cure request/response/e-mail

Lynne presented the current situation regarding the Cure notice for Bangkit and asked for guidance. Discussions ensued with direction to Lynne being that she will issue a final cure notice and gather individual District backup and bring to the October Meeting.

### 4. Discuss Training Opportunities for NCEPC for FY10-11

Lynne presented that she would like to put together some training opportunities for the NCEPC and asked for suggestion. Several items were, Independent Contractors, County Commercial Warrants Office Suggestions, Contract vs. Bid, Professional Services Contracts, Public Projects under \$15k. It was suggested that Lynne work with Guiselle and Janay.

### 5. Round Table Discussion

There was no Round Table Discussion.

### 6. Adjournment

Peggy Stroika adjourned the meeting at 10:50 a.m.