DATE: 12/11/2019

TO: Members
   Associate Members

FROM: Doris Fitzpatrick
      Ramona Unified School District

RE: Award of Art Supply and Equipment Bid Grades 7-12, Bid No. 2020-1

The Following is the Information Regarding this Bid:

Bid E-Mailing Date: October 29, 2019
Advertising Dates: October 24, 2019 and October 31, 2019
Bid List: Emailed to 17 Vendors
Bid Bond: None Required
Pre-Bid Meeting: No pre-bid meeting
Addendum: No Addendum
Bid Close: November 21, 2019 @ 2 pm

Bids Received: 9
“No-Bids” Received: 8
Non-Responsive Bids: 0
Suggested Awarded Vendors: 8

Recommendation: Approve the award to the eight (8) responsive and responsible bidders for the North County Educational Purchasing Consortium’s Art Supply & Equipment Bid, Grades 7-12, Bid No. 2020-1

***Note: This contract does not meet formal bid requirements. Do not use this bid if the purchasing amounts will exceed the formal bid limit.
# NORTH COUNTY EDUCATIONAL PURCHASING CONSORTIUM
## AWARDED VENDOR LIST

**BID TITLE:** Art Supplies & Equipment Grade 7-12  
**SPONSORING DISTRICT:** Ramona Unified School District  
**DELIVERY A.R.O.:** 30 DAYS

**BID NUMBER:** 2020-1  
**DISTRICT CONTACT:** Doris Fitzpatrick  
**MIN QTY FOR FREE FREIGHT:** $100  
(See Notes)

**CONTRACT PERIOD:** 1/1/2020 – 12/31/2020  
**PH:** (760) 787-2036  
**FAX:** (760) 788-2185  
**Email:** dfitzpatrick@ramonausd.net

<table>
<thead>
<tr>
<th>VENDOR NAME</th>
<th>ADDRESS</th>
<th>PHONE/FAX NUMBERS</th>
<th>CONTACT NAME</th>
<th>Notes</th>
</tr>
</thead>
</table>
| BLICK ART MATERIALS, LLC  
**Reference #QD20000** | P O BOX 1267  
GALESBURG, IL 61402-1267 | Phone: (800) 704-7744  
Ph Orders: (800)447- 8192  
Fax: (800) 621-8293 | Heather Havens  
Contracts@dickblick.com  
Orders: PurchaseOrders@dickblick.com | Free Shipping over $49  
(See Exclusions) |
| DISCOUNT SCHOOL SUPPLY  
** Reference #NCEPC** | 20 RYAN RANCH ROAD #200  
MONTEREY, CA 93940 | Phone: (800) 836-9515  
Fax: (800) 879-3753 | Lydia Wilson  
bids@discountschoolsupply.com | Free shipping over $99  
(See Exclusions) |
| NASCO EDUCATION  
**QUOTE # 35525** | 901 JANESVILLE AVE  
FORT ATKINSON, WI 53538 | Phone: (800) 558-9595  
Fax: (800) 372-1236 | Michelle Au  
info@eNasco.com | Free Shipping over $99  
(See Exclusions) |
| ORIENTIAL TRADING CO, INC  
**Customer #772450** | 4206 S 108th ST  
OMAHA, NE 68137-1215 | Phone: (800) 526-7400  
Fax: (877) 564-4440 | Patty Gaytan  
npbids@oriental.com  
orders@oriental.com | Free Shipping over $100  
(See Deviations) |
| QUILL, LLC  
Bid # 19-20865  
Account # 6923074 | 100 SCHELTER RD  
LINCOLNSHIRE, IL 60069 | Phone: (800) 634-4809  
Fax: (800) 789-2016 | Romi Moormeier  
bids@quill.com | |

**WHEN PLACING ORDERS, PLEASE REFERENCE THE NUMBERS UNDER THE VENDOR'S NAME ON ALL PURCHASE ORDERS**
NORTH COUNTY EDUCATIONAL PURCHASING CONSORTIUM
AWARDED VENDOR LIST

| BID TITLE: Art Supplies & Equipment Grade 7-12 | SPONSORING DISTRICT: Ramona Unified School District | DELIVERY A.R.O.: 30 DAYS |
| BID NUMBER: 2018-4 | DISTRICT CONTACT: Doris Fitzpatrick | MIN QTY FOR FREE FREIGHT: $100 (See Notes) |
| CONTRACT PERIOD: 1/1/2019 – 12/31/2019 | PH: (760) 787-2036 | FAX: (760) 788-0337 | Email: dfitzpatrick@ramonausd.net |

<table>
<thead>
<tr>
<th>VENDOR NAME</th>
<th>ADDRESS</th>
<th>PHONE/FAX NUMBERS</th>
<th>CONTACT NAME</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>S&amp;S WORLDWIDE <strong>Bid #2020-1%</strong></td>
<td>75 MILL ST COLCHESTER, CT 06415</td>
<td>Phone: (800) 642-7354 Fax: (800) 432-2842</td>
<td>Keith A. Snow <a href="mailto:bids@ssww.com">bids@ssww.com</a></td>
<td></td>
</tr>
<tr>
<td>SCHOOL OUTFITTERS</td>
<td>3736 REGENT AVE CINCINNATI, OH 45212-3724</td>
<td>Phone: (800) 260-2776 Fax: (800) 494-1036</td>
<td>Queenie Takougang <a href="mailto:contracts@schooloutfitters.com">contracts@schooloutfitters.com</a> <a href="mailto:sales@schooloutfitters.com">sales@schooloutfitters.com</a></td>
<td></td>
</tr>
<tr>
<td>SCHOOL SPECIALTY <strong>Bid #7791227971</strong></td>
<td>W6316 DESIGN DRIVE GREENVILLE, WI 54942</td>
<td>Phone: (800) 554-7632 Fax: (800) 675-1775</td>
<td>Jamie Young <a href="mailto:bidwestnotices@schoolspecialty.com">bidwestnotices@schoolspecialty.com</a> <a href="mailto:orders@schoolspecialty.com">orders@schoolspecialty.com</a></td>
<td></td>
</tr>
<tr>
<td>SOUTHWEST SCHOOL &amp; OFFICE SUPPLY CO</td>
<td>3790 DE FOREST CIRCLE JURUPA VALLEY, CA 91752</td>
<td>Phone: (800) 227-7159 Fax: (909) 980-7159</td>
<td>Aja Stickler <a href="mailto:biddesk@southwestsc1001.com">biddesk@southwestsc1001.com</a></td>
<td></td>
</tr>
</tbody>
</table>

**WHEN PLACING ORDERS, PLEASE REFERENCE THE NUMBERS UNDER THE VENDOR'S NAME ON ALL PURCHASE ORDERS**

Board Approval Date: 12/11/2019
Revision Date:
RAMONA UNIFIED SCHOOL DISTRICT  
720 NINTH STREET, RAMONA, CA 92065  
Phone: 760-787-2036 Fax: 760-788-0337

DATE: October 29, 2019

SUBJECT: Bid #2020-1 FOR: Art Supply & Equipment Bid – Grades 7-12

BID OPENING: November 21, 2019    TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired, please call the Purchasing Department at 760-787-2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE  
This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of N/A % N/A days.

FIRM NAME: Blick Art Materials LLC

SIGNED BY: [Signature]  
(Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: Institutional Sales Manager    DATE: 11/13/19

ADDRESS: PO Box 1261, Galesburg, IL 61402

PHONE #: 800-704-7744    FAX #: 800-621-8293

E-MAIL: Contracts@dickblick.com
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period **January 1, 2020 through December 31, 2020.** The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be FOB District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:

Please see attached discount offer letter for full explanation of discount + free shipping terms. Free shipping on most orders $49 or more. Excludes Drop Shipped items, oversized items, heavy weight items.

List catalogs that apply to discount:

200 Blick Materials for Art Education Printed Catalog - "each" price
* Catalog available mid-December 2019

Exclusions: Drop Shipped Items, Quantity Break Pricing, Web Pricing, Sale Catalog Pricing

Freight % to be added on orders under $100: $9.95 \(\%\) / $49

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>BID PERCENTAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stocked Art Supplies, Equipment, Furniture</td>
<td>20%</td>
</tr>
<tr>
<td>Drop Shipped Art Supplies, Equipment, Furniture</td>
<td>0%</td>
</tr>
</tbody>
</table>

Signed: [Signature]  
Authorized Legal Representative

Typed Name: [Typed Name]  
Company: Blick Art Materials LLC

Date: 11/13/19

**Must be completed, signed and returned with bid**
Blick Art Materials Catalog Discount

November 13, 2019

Ramona Unified School District
Purchasing Department
720 Ninth St
Ramona, CA 92065

Thank you for the opportunity to respond to this bid. Blick is pleased to offer a 20% discount to your members. To ensure the discount is applied to your orders correctly, please reference discount code QD20000 at the time of order.

Discount Terms

- Catalog “EACH” price less 20%
- Valid from Blick’s current Materials for Art Education annual catalog only (item numbers will begin with B for 2020. Letters will change annually between A, B, or C)
- Free freight on orders of $49 or more after discount (See below for exclusions)
- Force Majeure Statement: Due to potential tariff changes in 2020 and market conditions beyond Blick’s control, we reserve the right to increase catalog prices on impacted products during the course of the year. Blick will make every effort to deflect cost increases to minimize the impact to our customers (Blick has not increased catalog prices mid-year in the past decade). Unfortunately, current market predictions indicate significant cost increases that Blick may not be able to fully absorb.

Discount Exclusions

- Sale catalogs You will receive the lower of the sale price or catalog discount off the “REG” price.
- Web prices You will receive the lower of the web price at the time of order or your catalog discount by placing the discount reference code listed above in the discount code box in your shopping cart. Note: web prices may fluctuate daily.
- Quantity pricing You will receive the lower of the quantity break, for the quantity ordered, or your discount from the “EACH” price.
- Drop-ship items Any item with the letter F in the catalog item # prefix or noted as factory-direct online.
- Other Cannot be used in conjunction with additional coupons or other promotions.

Free Freight Exclusions

- Oversized or heavy weight items (i.e. paper rolls, linoleum rolls, Master Etch or 999 presses, or any item indicating additional handling)
- 50-lb boxes of clay or ANY modeling material totaling 50-lbs or greater in weight
- Drop-ship items (any item with the letter F in the catalog item # prefix or noted as factory-direct online)
- When ordering sheets of paper or board larger than 18” x 24” in quantities of less than 10, a per-order handling fee applies. Paper or boards may be assorted to reach the quantity of 10.

To place an order

Phone: 800-447-8192  Fax: 800-621-8293  Email: PurchaseOrders@dickblick.com  Online: www.dickblick.com

If you require a freight quote or have questions regarding the exclusions listed above please contact me. We value this opportunity to offer our support as your art supply vendor.

Sincerely,
Heather Havens
Instructional Sales Manager
800-704-7744 x5211, Contracts@dickblick.com

We accept “Future Orders”. POs placed in advance are held until ship dates specified on orders (within same calendar year). No invoice obligation until delivery. Future orders can: target delivery timing, improve product availability, minimize backorders, and reduce number of invoices.
RAMONA UNIFIED SCHOOL DISTRICT
720 NINTH STREET, RAMONA, CA 92065
Phone: 760-787-2036 Fax: 760-788-0337

DATE: October 29, 2019

SUBJECT: Bid #2020-1 FOR: Art Supply & Equipment Bid – Grades 7-12

BID OPENING: November 21, 2019 TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired, please call the Purchasing Department at 760-787-2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE
This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of ______% Net 30 ______ days.

FIRM NAME: __Earlychildhood LLC d/b/a Discount School Supply

SIGNED BY: ____________________________

(Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: Sr. Contract Manager ________________ DATE 11.12.19 ________________

ADDRESS: __20 Ryan Ranch, Suite 200, Monterey, CA 93940 ________________

PHONE #: 800-836-9515 ________________ FAX #: 800-879-3753 ________________

E-MAIL: lwilson@discountschoolsupply.com ________________
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period **January 1, 2020 through December 31, 2020**. The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be F.O.S District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

List catalogs that apply to discount:
**Discount School Supply – Current Catalog,**

________________________________________________________________________

Exclusions: **Free Freight Over $99.00 on Stock items. If order is under the threshold of $99, a shipping fee of $10.00 will be added to the order. Drop Ship Items will be charged a 15% shipping Fee**

Freight % to be added on orders under $100: _____%  

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>BID PERCENTAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Categories</td>
<td>20% Off Current Catalog</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signed:  

Authorized Legal Representative

Typed Name: **Lydia Wilson**

Company: **Earlychildhood LLC d/b/a Discount School Supply**

Date: **November 12, 2019**
November 12, 2019

Ramona Unified School District
720 Ninth Street
Ramona, CA 92065

Dear Purchasing department

Thank you for allowing Discount School Supply® the opportunity to submit our offer to Ramona Unified School District /North County Educational Purchasing Consortium – BO20-1 Art Supply & Equipment Bid – Grades 7-12 Catalog Discount.

Our Mission is to provide teachers and parents with the BEST brands at the BEST prices with the BEST service.

DSS is a leading developer, manufacturer, distributor, and retailer of education products which are sold to child care programs, preschools, elementary schools and families. We were founded in 1985 and we have been supplying educational products for 34 years. We are proud to offer the widest selection of the best products at the lowest possible prices, with unbeatable customer service. With a focus on preschool and child care programs, DSS offers more than 5,000 early childhood education products from over 25 different categories. These categories include Arts & Crafts, Dramatic Play, Active Play, Infant & Toddler items, Furniture, Storage & Equipment, Math, Science, Language, and Special Needs, just to name a few. We provide innovative products you’ll find nowhere else – including Colorations®, a line of top-quality arts & crafts materials; and our original BioColor® paint. Discount School Supply also carries popular national brands such as Crayola®, Fiskars® and more, all at the best values.

DSS works closely with our educational experts on staff to match our products to the needs of organizations in our industry. Our merchants monitor trends and mandates nationwide to ensure we provide the best quality items to meet early childhood educational program needs. Our commitment is to serve early education organizations of all kinds. However, DSS is particularly aware of the unique needs of non-profit organizations and has worked to create internal systems and procedures that make ordering easy. Through tax-exemption processing and on-account billing, specialized quoting and reporting capabilities, in-kind donations, specialized product offerings, special online content and more, DSS provides unparalleled service to our non-profit and public-sector customers.

Pricing:
Discount School Supply would like to offer **20% Off** current catalog.

Please note that there is not a minimum amount for placing orders however, Discount School Supply will provide **Free** shipping on all stock items with a minimum order of $99.00 after discount on stock items.

Please note that if orders do not meet the threshold of $99.00 after discount for stock items a $10.00 shipping fee will be added to the price of your order.

Drop Ship items pictured with a truck symbol $ will be charged a 15% shipping fee.

Delivery:
Deliveries for stocked items will be 3-5 business days, depending on delivery location.
Drop Ship items – Please allow 2-6 weeks for delivery of Drop Ship furniture and equipment items which are noted with a truck icon in our catalog.

Payment terms: Net 30 days

Guarantee/Warranty & Returns:
Discount School Supply® offers the lowest every day prices backed by a 110% Low Price Guarantee. DSS stands behind all of our products. If you are unsatisfied with any product for any reason, we are here to help and we will make it right. Our hassle-free return policy and no restocking fees make it easy for our customers to obtain a refund or exchange whenever necessary. Please contact Customer Support at 800-627-2829.

Exclusions:
Promotionally-priced items may be excluded from your standard contractual terms as mentioned above, and are subject to review for special pricing. Some specialty items may be excluded from discount. This offer is not valid with any other promotions, discounts or outside the 48 contiguous United States.

If awarded, please submit in writing your acknowledgement of agreement for this awarded bid to lwilson@discountschoolsupply.com so that we can note your account with awarded terms. This award will be valid for the Period of January 1, 2020 through December 31, 2020.

Once again, thank you for your consideration. We look forward to hearing from you regarding this proposal. Please do not hesitate to contact me at the number below or via e-mail if you have any questions.

Sincerely,

Lydia Wilson,
Senior Contract Manager
Earlychildhood LLC. / Dba Discount School Supply
Phone: 800-836-9515 ext. 5552  Fax: 800-993-3609
lwilson@excelligence.com
DATE: October 29, 2019

SUBJECT: Bid #2020-1 FOR: Art Supply & Equipment Bid – Grades 7–12

BID OPENING: November 21, 2019 TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all blds in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired, please call the Purchasing Department at 760-787-2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE
This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of __________ % __________ days.

FIRM NAME: Nasco Education LLC

SIGNED BY: Michelle P

(Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: Contract Sales Supervisor DATE:

ADDRESS: 901 Janesville Avenue Fort Atkinson, WI 53538

PHONE #: 800-558-9595 FAX #: 800-372-1036

E-MAIL: quotes@erasco.com
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period **January 1, 2020 through December 31, 2020**. The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be FOB District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:  

*Please see attached

List catalogs that apply to discount:  *Art Education*

Exclusions:  

*Please see attached

Freight % to be added on orders under $100:  

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>BID PERCENTAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Education</td>
<td>80%</td>
</tr>
</tbody>
</table>

Signed:  

[Signature]

Authorized Legal Representative

Typed Name:  *Michelle Au, Contract Sales Supervisor*

Company:  *Nasco Educational LLC*

Date:  *10-31-2019*

**Must be completed, signed and returned with bid**
Catalog Discount For:  
North County Educational Purchasing Consortium

Nasco Quote Number: 35525  
Valid: 1/1/2020 – 12/31/2020

Nasco Catalogs:  
Art Education

Discount Off Unit Price:  
20%

$99.00 minimum order requirement after discount is applied to receive free shipping*

TERMS: Net 30 days, with approved credit
DELIVERY: Approximately 3-5 business days upon receipt of order
FREE SHIPPING: Nasco pays ground shipping to school facilities except for live material (“LM” prefix), or items with a truck logo (truck). Truck shipments are dock delivery, Call 1-800-558-9595 for answers to your shipping questions.

NOTE:
- Catalogs are mailed annually to teachers upon publication, or visit us at www.eNasco.com to browse our complete product offering.
- For instructions on how to use your quote online, please visit https://www.enasco.com/how-to-use-my-quote-number
- Ready-Or-Not Tot® and accessories, STEM 101 Kits, NICERC Kits, Xenopus frogs, live material coupon cards and items with an “NA” or “NZ” prefix are not discounted.
- For live material order requirements, please visit https://www.enasco.com/shipping#live-material.
- A hazardous material surcharge will be added to items with a black diamond (♦) or D.O.T. symbol.
- Discounts are off current unit price. Qualifying orders will automatically receive the quantity price if lower than the discounted unit price.
- Discounts not valid with any other coupons, offers, sale flyers, or website promotions.
- All other catalog terms apply.
- Please include quote number on all orders.

Michelle Au, Contract Sales Supervisor

*Hawaii and Alaska not included. Please call 1-800-558-9595 for shipping rates.
DATE: October 29, 2019

SUBJECT: Bid #2020-1 FOR: Art Supply & Equipment Bid - Grades 7-12

BID OPENING: November 21, 2019 TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired, please call the Purchasing Department at 760-787-2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE
This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of % 0 days.

FIRM NAME: OTC Brands Inc. dba: Oriental Trading Company/Mindware

SIGNED BY: (Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: Bid Supervisor DATE: 11/1/19

ADDRESS: 4200 S 108th St Omaha, NE 68137

PHONE #: 800-526-7400 FAX #: 877-564-4440

E-MAIL: npsbids@oriental.com
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period **January 1, 2020 through December 31, 2020**. The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be FOB District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:

Free Standard Shipping on orders over $100.00. See additional comments on Deviations document.

List catalogs that apply to discount:

OTC Main, Hands on Fun, Crafts, and any Seasonal catalogs.

Exclusions: Custom Fun/Fun Impressions

**Freight % to be added on orders under $100:** %

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>BID PERCENTAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>All categories</td>
<td>5%</td>
</tr>
</tbody>
</table>

Signed: X

Authorized Legal Representative

Typed Name: ______ Patty Gaytan

Company: OTC Brands, Inc. dba: Oriental Trading Company/Mindware

Date: 11/8/9
Ramona Independent School District
North County Educational Purchasing Consortium
Bid #2020-1 Art Supply and Equipment Bid Grades 7-12
Deviations

1) Include the customer number and key code with every purchase order to reduce billing errors.
   a) The Customer Number for your organization is: # 772450.
   b) The school district members of your cooperative organization each has their own customer number.
   c) You may take advantage of special additional offers from catalogs or email. When ordering please include the key code so that we may apply the offer.

1) A 5% discount will apply to each order. This discount applies to merchandise only. No discount will be given for shipping and handling charges. Total amount of the discount is removed at the end of the order, not from individual line items.

2) Custom imprint (advertising specialty products) sold by our Fun Impressions group are not eligible for discount.

3) Free Standard delivery on orders over $100.00. Free delivery does not apply to the additional per item shipping fee for items in our catalog identified with the symbol of a truck. There is no discount for express delivery charges. Shipping charges are FOB destination, prepaid and added to invoice.

4) Free delivery does not apply to custom imprint (advertising specialty products) sold by our Fun Impressions group. Shipping charges are subject to change.

5) URL address: www.orientaltrading.com
   a) Online Net 30 terms are available. Call the Bid Sales Department for more information. We apologize that our discount offer does not default when orders are placed on line. Phone the bid department to apply your discount to your on line order. Phone 800-228-0038. Or
   b) Save your items to your shopping cart. The shopping cart does not calculate the discount or shipping charges. [Save’ and [Print] after entering all purchases to your shopping cart. Manually calculate the amount of the discount and shipping charges based on your merchandise total. Copies of your shopping cart page may be attached to your purchase order. Submit your purchase order by mail, fax or phone.

6) Catalogs - Main, Seasonal, Hands on Fun, Craft, and Fun Impressions are sent frequently during the year. Items may be ordered at any time, but prices are subject to change.

7) Merchandise is delivered approximately 7-10 business days after receipt of order. Custom Imprint items may require 30 days or longer for delivery.

8) Payments on net accounts due within 30 days of receiving the order. 0% discount for early payment.

9) The purchase order number will appear on the invoice and packing slip, but may not appear on the outside of the package. A single copy of the invoice is mailed at the time your order is shipped.

10) Claims for missing or damaged items must be made within 30 days of receiving order. All sales are made and consummated with Oriental Trading Company in Omaha, Nebraska.

11) We will not have a representative available for on-site visits. Questions or problems may be directed to: Bid Sales Department 800-228-0038.

Nov 2019

Corporate Offices
4206 South 108th Street
Omaha, Nebraska 68137
402-331-5511

5455 South 90th Street
Omaha, Nebraska 68137
402-596-1200
Shipping and Handling Charges
Free standard delivery Orders over $100

Orders under $100.00  F.O.B. destination, charges prepaid and added.
All Express shipping charges prepaid and added.

<table>
<thead>
<tr>
<th>Order Total</th>
<th>Standard Business Days</th>
<th>Express 3-5 Business Days</th>
<th>Express 2-3</th>
</tr>
</thead>
<tbody>
<tr>
<td>$50.01-$75</td>
<td>$12.99</td>
<td>$18.99</td>
<td>$24.99</td>
</tr>
<tr>
<td>$75.01-$100</td>
<td>$13.99</td>
<td>$19.99</td>
<td>$25.99</td>
</tr>
<tr>
<td>$100.01-$125</td>
<td>Free</td>
<td>$20.99</td>
<td>$26.99</td>
</tr>
<tr>
<td>$125.01-$150</td>
<td>Free</td>
<td>$24.99</td>
<td>$33.99</td>
</tr>
<tr>
<td>$150.01-$200</td>
<td>Free</td>
<td>$26.99</td>
<td>$34.99</td>
</tr>
<tr>
<td>Over $200</td>
<td>Free</td>
<td>16 %</td>
<td>18 %</td>
</tr>
</tbody>
</table>

Free delivery does not apply to the additional per item shipping fee for items in our catalog identified with the symbol of a truck.
Free shipping does not apply to advertising specialty merchandise.

Dec 30, 2014

---

Corporate Offices

4206 South 108th Street
Omaha, Nebraska 68137
402-331-5511

5455 South 90th Street
Omaha, Nebraska 68137
402-596-1200
Dear Valued Customer:

Thank you for your recent inquiry. Due to the high volume of request we receive for this information, we have developed this general information / substitute W-9 form. Thank you again for your interest in Oriental Trading Company, Inc.

Very truly yours
Oriental Trading Company
Credit Department

Our Employer Tax ID Number is 27-4791180.
We are a LARGE business concern.
We are exempt from Back-up Withholding.
We are exempt from receiving a Form 1099-Misc.
We sell products only; not services.

<table>
<thead>
<tr>
<th>Street Address:</th>
<th>4206 S 108 St.</th>
<th>Omaha, NE 68137-1215</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address for Orders:</td>
<td>PO Box 2308</td>
<td>Omaha, NE 68103-2308</td>
</tr>
<tr>
<td>Address for Payments:</td>
<td>PO Box 14502</td>
<td>Des Moines, IA 50306</td>
</tr>
</tbody>
</table>

To Charge Orders by Phone: (800) 228-2269
(800) 228-2269

To Charge Orders Schools, Churches and Nonprofit Organizations (800) 228-0475
(800) 933-7352
(800) 228-2269

TDD Relay Service for the Hearing Impaired (800) 327-9678
(800) 457-6726
(800) 537-3657

To Request Catalogs:
International Orders (800) 327-8904 fax
(800) 327-8904 fax
(800) 327-8904 fax

Operadores Bilingües (Inglés/Español)

To Charge by FAX-Domestic Schools, Churches, Non-Profit Organizations International (800) 228-0475
(800) 457-6728

Customer Service (800) 228-0475
(800) 457-6728

Operadores Bilingües
(Mon-Fri 7:00 am - 9:00 p.m., Sat 8:00 a.m. - 5:30 p.m. CST)

WEBSITE www.orientealtrading.com

We are a wholesaler of toys, novelties, party supplies, and personalized merchandise. All items subject to availability. All prices and rates are subject to change.
OTC Brands, Inc. DBA Oriental Trading Company  
Federal Employer Identification Number: 27-4791180

We are a LARGE business concern.  
We are exempt from Back-up Withholding.  
We are exempt from receiving a form 1099-Misc.  
We sell products only. We do not provide services.  
OTC Direct, Inc. incorporated State of Nebraska, February 4, 2011.

Customer Service and Purchase orders: Oriental Trading Company  
PO Box 2308  
Omaha, NE 68103-2308  

Phone: 800-228-0475  
Fax: 800-327-8904  
orders@oriental.com

Remittance Address: Oriental Trading Company  
PO Box 14502  
Des Moines, IA 50306-3502

Address for Sealed Bids: Oriental Trading Company  
Attn: Bid Dept.  
4206 S 108 St  
Omaha, NE 68137  

Phone: 800-228-0038  
Fax: 877-564-4440  
Email: npsbids@oriental.com

Address for Informal Quotes: Oriental Trading Company  
PO Box 2308  
Omaha, NE 68103-2308  

Phone: 800-526-7400  
Fax: 877-564-4440  
Email: npscustserv@oriental.com

Returns Address: Oriental Trading Company  
11201 Giles Rd, Door 217  
Omaha, NE 68128  

(Please call Customer Service for a Return Authorization number and instructions.)

WEBSITE: http://www.orientaltrading.com

Oriental Trading Company is a wholesaler of toys, novelties, party supplies, arts and crafts supplies, and personalized merchandise.  
All items are subject to availability.

06/02/16

Corporate Offices  
4206 South 108th Street  
Omaha, Nebraska 68137  
402-331-5511  

5455 South 90th Street  
Omaha, Nebraska 68137  
402-596-1200
DATE: October 29, 2019

SUBJECT: Bid #2020-1 FOR: Art Supply & Equipment Bid – Grades 7-12

BID OPENING: November 21, 2019 TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired please call the Purchasing Department at 760-787-2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE
This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of ___% ___ days.

FIRM NAME: Quill Inc.

SIGNED BY: ____________________________

(Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: National Sales Manager DATE: 11-19-19

ADDRESS: 100 Schelter Rd, Lincolnshire, IL 60069

PHONE #: 800 634-4809 FAX #: 800 789-2016

E-MAIL: bid@quill.com
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period **January 1, 2020 through December 31, 2020.** The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be FOE District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:

________________________________________________________________________

List catalogs that apply to discount:

2019 Education Reference Guide

Exclusions: **See letter for exclusions**

Freight % to be added on orders under $100: 0%

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>BID PERCENTAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Supplies</td>
<td>* 5%</td>
</tr>
<tr>
<td>Overall Catalog Disc</td>
<td></td>
</tr>
</tbody>
</table>

Signed: [Signature]

Authorized Legal Representative: [Signature]

Typed Name: HOMI MÖRMEIER

Company: QUILL LLC

Date: 11-19-19

**See letter for discounts and exclusions.**

**Must be completed, signed and returned with bid**
November 18, 2019

Doris Fitzpatrick
Bid Administrator
North County Educational Purchasing Consortium
C/O Ramona Unified School District
720 Ninth St
Ramona, CA 92065

Quill Bid Number: 19-20865
Customer Bid Info: Catalog 2020-1 Art Supply & Equipment Bid
Account Number: 6923074

Dear Doris Fitzpatrick,

Thank you for your recent bid request. We appreciate your interest in Quill.com and are pleased to offer your organization free shipping along with a 5% column discount* on virtually all items in our catalog good through December 31, 2020.

Below are a few guidelines that we ask for you to follow to ensure the proper pricing and handling of your purchase orders:

- **Verbal or written acceptance** is requested to guarantee your discounts. Please see attached Bid Award Form. If any additional recap information is available, please forward as well. (this will allow us to review and revise our pricing in order to continue to provide the best product pricing available)

- Please use the Quill bid number above, Quill item numbers and prices that are referenced on your bid when placing purchase orders for easy and accurate processing. Orders will ship and invoice the same day, if orders must invoice and/or ship or after a certain date this must be indicated clearly on your purchase order

- Please email your tax exempt form to taxexempt@quill.com or fax to 800-499-8805.

Thank you once again for choosing Quill.com. We look forward to working with you in the future.

Sincerely,

Quill’s Bid Department

*Discount does not apply to Dell™ ink & toner; computer peripherals (digital cameras, scanners, PDAs and software); e-readers; desktop, laptop, netbook, and tablet computers; electronic office machines (copiers, fax machines and LCD projectors); printers; multifunction machines; office communications equipment (phones, radios, DVD players, TVs, VCRs, and camcorders); food; beverages; breakroom, cleaning and janitorial supplies; safety and maintenance items; vending and gumball machines; refurbished and closeout merchandise; taxes or freight charges. Discount does not apply to furniture unless you are a contract bid account. Sale prices, free offer deals, Top Seller/Best Price items, special order items and items beginning with the prefix "SPW" or "UNI", or indicated as an 'extended assortment' item are also excluded from this discount offer. We reserve the right to change our programs and their benefits, including shipping charges.
Delivery Policy

- 99% in stock rate, 98% on time delivery
- Delivery to anywhere in the United States from one of our warehouse or directly from manufacturer.
- Ship to all 50 states including Alaska & Hawaii & 8 American Territories (AS, FM, GU, MH, MP, PW, PR & VI)

**Standard Shipping** is via UPS or Local Carrier within 1-2 business days (Mon-Fri) ARO stock.
- UPS automatically provides inside delivery (the driver will bring the merchandise inside to a main location-no desk top delivery).
- Standard shipping for items w/prefix of JV are normally 1-2 business days ARO stock, however, large quantities of an item may require longer delivery times-up to 5-7 business days ARO
- No shipping or processing fees within the 48 contiguous states.

**Large Volume Orders** may ship via Truck - Tailgate Delivery within 2-7 business days ARO.
- Tailgate Delivery means the driver is only responsible to get cartons to the end of the truck & customer is responsible for unloading and bringing inside the building. No shipping or processing fees
- A call 24 hours before a truck delivery can be arranged at no charge.
- Lift gates (cargo lift) can be requested for truck orders at no charge— you must note the PO.
- For an additional fee of $25.00 the driver will assist in unloading cartons from truck & bring inside the building.
- Installation and or set/up is not included. Additional charges will apply based on weight & site conditions. Please call for quote.
- Pallet size is 48" X 42"
- We cannot guarantee full carton shipments due to our automated order system. In order to provide prompt delivery of your order, we may have to utilize stock from multiple warehouse locations.
- We cannot guarantee palletized shipments for large orders due to our automated order system. For us to ship larger quantities & provide prompt delivery service, we may have to utilize stock from multiple warehouse locations.

Quill’s **Future Delivery** option enables a school to plan for future needs while securing today’s low sale prices
- Schedule delivery & billing up to 4 months from the time of submitting your order
- Just write “Future Delivery” on your purchase order and the date you want the order to ship. If ordering online, simply click “Delayed Shipment” on the checkout screen.

**Orders from Alaska, Hawaii & American Territories** must include a stateside address for shipping.
- The customer is responsible for shipping the order from the stateside address to its final destination.
- Accounts that bill outside the United States will need to be assigned proper mail codes.
- In the event that a vendor is unable to deliver outside the contiguous 48 states, or to a PO Box, APO, or FPO addresses, a Customer Service Associate will contact you to help you find an alternate solution to satisfy your needs.
- Please call 800-982-3400 for more information.

**Back Order Procedure**
Quill LLC operates 25 warehouses nationwide & partners with vendors & wholesalers to deliver products. If the warehouse nearest your location doesn’t have the item, Quill will use one of its other warehouses or vendor/wholesaler to deliver the product in 1-2 business days for stock items. As a second option, Quill will suggest an item of equal or higher value at the same price. In the rare event that an item has to be backordered, Quill will notify you via phone, email, or fax of the issue & time frame you can expect your item.
Return Policy

If there's a problem with your order or you need to make a return, we will do whatever it takes to make it right. Unless otherwise noted below, merchandise must be returned within 30 days for full credit, refund or replacement. Machines and furniture must be returned in the original box.

ORIGINAL MANUFACTURER INK & TONER RETURN POLICY: Unopened and unexpired Original Manufacturer ink & toner cartridges such as, but not limited to, cartridges, drums, maintenance kits, fusers, developer kits, transfer kits, cleaning units, and waste toner bottles/containers may be returned within 30 days of purchase for full credit or replacement. Please check to make sure you've ordered the correct cartridge before opening the packaging (use our Ink & Toner Finder at www.quill.com/ink-toner-finder). We will not accept returns on merchandise that has been opened and not defective.

QUILL BRAND INK & TONER GUARANTEE: Quill Brand ink & toner cartridges are guaranteed to be free from defect regardless of the age of the product. If a defect occurs, we'll be happy to exchange it or provide a full refund. Quill Brand cartridges are manufactured to the highest standards in materials and workmanship to meet O.E.M. (Original Equipment Manufacturer) yield and performance standards.

TECHNOLOGY AND BUSINESS MACHINES (RETURN WITHIN 14 DAYS): Non-defective technology and business machine items such as, but not limited to, printers, copiers, shredders, laminators, fax machines, computer accessories, networking, cameras, scanners, monitors, projectors, video equipment and consumer electronics must be returned within 14 days of the date of receipt and meet the following conditions: Returns must contain all original packing materials (including box), UPC codes on the box, all product documentation, parts, and accessories. Defective products must be handled under each manufacturer's guidelines.

COMPUTERS/LAPTOPS/NOTEBOOKS/TABLETS (RETURN WITHIN 14 DAYS): All computers, laptops, notebooks and tablets must be returned within 14 days of the date of receipt for a full credit or refund. To return a computer, laptop, notebook or tablet, it must returned in the original box with the UPC code, all original packaging materials, product documentation, parts and accessories. All returns will be inspected and must be 100% complete. Defective products must be handled under the guidelines stated in the warranty and repair policy sheet included with the product.

- Panasonic computers have limited-exchange privileges that require manufacturer approval of any exchanges as a result of a defective product within 14 days of purchase. Prior to returning computers from this brand, you must contact a manufacturer agent to obtain a return authorization number or code. Contact: Panasonic at 855-772-8324.

VENDING EQUIPMENT (RETURN WITHIN 30 DAYS): The following policy covers non-defective vending equipment that includes, but is not limited to, bulk vending machines (gumball machines), electronic and mechanical snack machines, beverage machines, change machines and accessories. Defective products must be handled under each manufacturer's guidelines. Items must be returned within 30 days and meet the following conditions:

- The box must contain all original packing materials (where applicable), UPC codes on the box, all product documentation as well as all parts and accessories. All returns will be inspected and must be 100% complete. Non-perishable free items included with a specific product purchase must be returned as well to receive credit.

BOXED, LICENSED AND DOWNLOADED SOFTWARE (RETURN WITHIN 30 DAYS): Unopened boxed software that we currently sell must be returned in the original, unopened packaging within 30 days from receipt of product for a full credit, return or replacement unless noted by the manufacturer. Any defective boxed software must be returned within 30 days and will be exchanged for the exact same software title version. Software licensing varies by manufacturer; call 800-789-1331 for details. Multiple licenses may not be returned beyond 30 days for any reason unless authorized by the manufacturer. Downloadable software is not returnable or refundable.

FURNITURE: Furniture items such as, but not limited to, chairs, desks, tables, partitions, cabinets, chair mats, lamps and all furniture decor must be returned within 30 days and meet the following conditions: Returns must contain all original packing materials (including box), UPC codes on the box, all product documentation, parts, and accessories. Defective products must be handled under each manufacturer's guidelines. All returns will be inspected and must be 100% complete.
DATE: October 29, 2019

SUBJECT: Bid #2020-1 FOR: Art Supply & Equipment Bid – Grades 7–12

BID OPENING: November 21, 2019 TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired, please call the Purchasing Department at 760–787–2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE
This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of _______%.

FIRM NAME: S&S WORLDWIDE

SIGN BY: Keith A. Snow

(Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: Bid Analyst DATE: 10.31.2019

ADDRESS: 75 Mill St., Cokweait, CT 06041

PHONE #: 800.642.7354 FAX #: 800.432.2842

E-MAIL: bid@SSWorldwide.com

In order to Qualify for Special Pricing, Please Reference Bid #2020-1 on all Purchase Orders or other correspondence.
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period **January 1, 2020 through December 31, 2020.** The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be FOB District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:

<table>
<thead>
<tr>
<th>ITEMS Labeled F.O.B./DROP SHIP IN</th>
<th>20% off of Catalog List Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>CATALOG WILL BE CHARGED SHIPPING</td>
<td>In order to Qualify for</td>
</tr>
<tr>
<td>PREPAID AND ADDED TO INVOICE.</td>
<td>Reference BID # 2020-4%</td>
</tr>
</tbody>
</table>


***All Discounts off List Price only.

Exclusions: —

Freight % to be added on orders under $100: — %

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>BID PERCENTAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>All</td>
<td>20% Discount</td>
</tr>
</tbody>
</table>

Signed: ____________________________
Authorized Legal Representative

Typed Name: _______________________
S&S WORLDWIDE

Date: 11.19.2019

**Must be completed, signed and returned with bid**
CONTRACT DOCUMENTS

NON-COLLUSIVE BIDDING DECLARATION
(To be Executed By Bidder and Submitted With Bid)

I, _______________________________, declare as follows:

That I am the Bid Analyst of S&S WORLDWIDE, the party making the attached bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding, that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in this bid are true, and, further, that the bidder has not, directly or indirectly, submitted his bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed the ______ day of November, 2019, at __________________, Connecticut.

____________________________
Signature of Bidder
November 19, 2019

RE: Bid #2020-1 NCEPC Art Supply & Equipment - Grades 7-12 Catalog Discount Terms

To Whom It May Concern:

S&S Worldwide, Inc. would like to extend your organization a 20% catalog discount. Please be aware that this discount will apply to the catalog current at the time of order placement; catalogs are printed annually by calendar year (January-December). The discount is off the list price; it will not apply to sale prices, special promotions, quantity breaks, or Internet sales or specials and cannot be combined with offer codes. S&S Worldwide does not provide installations, assembly, or removal of debris. Restocking fees up to 20% may apply to dropship items if returned; fees vary by manufacturer. S&S Worldwide must be contacted prior to returning a dropship product so that we can arrange for the return with the manufacturer. The District will be eligible for free standard ground shipping on all orders*. Please reference contract #2020-1% on all correspondence to receive special pricing.

*Items labeled FOB/Dropship or “not available for free freight,” are not eligible for free shipping. Freight charges for items not eligible for free freight will be prepaid and added to the invoice. S&S Worldwide cannot quote freight charges at the time of bid submission due to a number of varying factors such as: product weight, order quantity, and annual shipping cost increases. Freight charges assessed on these items are actual freight charges. If the District plans to order item(s) noted as Dropship or “not available for free freight” please contact us for a freight quote at the time of order. The discount does not apply to freight charges.

Orders requiring a truck for delivery do not include unloading and/or inside delivery and liftgate services. If these services are required, please contact our customer service department at 800-243-9232 for a quote at the time of order placement. All orders shipping by common carrier (UPS, Fed EX, USPS) include inside delivery to the ground floor.

Payment terms are net 30 days. Delivery will be made within 30 days ARO.

If you have any questions, please do not hesitate to contact me.

Thank you,

Keith A. Snow
Bid Analyst
RAMONA UNIFIED SCHOOL DISTRICT
720 NINTH STREET, RAMONA, CA 92065
Phone: 760–787–2036 Fax: 760–788–0337

DATE: October 29, 2019

SUBJECT: Bid #2020–1 FOR: Art Supply & Equipment Bid – Grades 7–12

BID OPENING: November 21, 2019 TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired, please call the Purchasing Department at 760–787–2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE
This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of ______% ______ days.

FIRM NAME: School Outfitters

SIGNED BY: [Signature]

(Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: Sales Manager DATE: 11–19–2019

ADDRESS: 3731 W Frontenac Ave, Cincinnati, OH 45212

PHONE #: 800–220–2740 FAX #: 800–494–1636

E–MAIL: contracts@schooloutfitters.com
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period **January 1, 2020 through December 31, 2020**. The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be FO3 District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:

See Attached Documents

List catalogs that apply to discount:

Our website is our catalog: www.SchoolOutfitters.com

Exclusions: See Attached

**Freight % to be added on orders under $100:** Varies %

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>BID PERCENTAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art Supplies</td>
<td>27%</td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
</tr>
</tbody>
</table>

Signed: [Signature]
Authorized Legal Representative

Typed Name: Michelle Booker

Company: School Outfitters

Date: 11-19-2019

**Must be completed, signed and returned with bid**
November 19, 2019

Hello Doris,

This is our submission for your #2020-1 Art Supply & Equipment Bid Grades 7-12. We are offering you a 2% discount off our already discounted prices on our website www.schooloutfitters.com. Shipping will be added to each order as a separate line and will vary by items ordered. Please let us know if you have any questions at all or need anything else. Thank you for the opportunity to quote this for you and please keep School Outfitters in mind for any future projects! If you have any questions or wish to place an order please call the School Outfitters Sales Department to receive your contracted price:

School Outfitters
Sales Department
1-800-260-2776
1-800-494-1036 (fax)
sales@schooloutfitters.com
http://www.schooloutfitters.com

Thank you,

Queenie Takougang
National Contracts Specialist
School Outfitters-Furnishing great places to learn
3736 Regent Avenue
Cincinnati, OH 45212-3724
1-855-619-3281 (phone)
1-855-619-3282 (fax)
gueenie.takougang@schooloutfitters.com
http://www.schooloutfitters.com
Deviations

- Freight will be added to each order as a separate line item and will vary by item and manufacturer.

- Inside delivery, lift gate, installation, assembly, and removal of debris services are available for an additional charge.

- Delivery times may vary by item and manufacturer and all items will drop ship from the manufacturer. Some items are made to order and their delivery time will be clearly communicated at the time of order.

- Discounts are being offered off of our already discounted prices on our website: www.schooloutfitters.com

  - Volume discounts are available – call for a quote!

  - You must call, email or chat to receive your contracted prices.
School Outfitters Return Policy

You are responsible for inspecting your merchandise when it is delivered. If there is excessive damage or the shipment is incorrect, you should refuse the shipment, locate your order number and call customer service at 1-866-619-1776.

Occasionally, delivery drivers do not allow enough time for you to inspect the shipment, or the order is delivered while you are not there. If the driver does not allow you time to inspect your shipment, sign for it, noting "damaged" on the bill of lading.

It is your responsibility to fully inspect your merchandise within five business days of receipt. If you find you have a problem with damage or an incorrect shipment, you must contact us during this period. We cannot be held responsible for damages or incorrect shipments if you wait beyond this period to inform us.

As long as you contact us during this period, any item that is damaged when it arrives or that does not arrive as ordered (size, color, or features were not as you specified) will be promptly replaced by us at no additional cost to you.

If you order something and it arrives as ordered but you subsequently decide you want or need to return it, you will be responsible for all shipping charges, including return charges. You must contact us within two weeks to return these items. In some cases, you will need to pay a restocking fee of 15-30% as well. (We will try our best to get the restocking fee waived by the manufacturer but we are not always successful.) So if you're not sure about a color or a size, please ask. We want to help you purchase exactly what you want on the first try.

Important Note: Please keep the original cartons in which your order shipped until you are satisfied that your merchandise is correct and undamaged. Most manufacturers will not accept returns of merchandise not in the original packaging, and freight companies often ask to inspect the packaging if a shipment is reported as damaged.

Special Cases

Some items we sell have additional return restrictions. Please make note of the following:

Clearance

All sales of clearance products are final. While individual warranties may still be honored by their respective manufacturers, School Outfitters will not accept returns on any clearance items.

Food Service Items

- If a food service item has been uncrated but is still unused, it may be re-creted and returned to the manufacturer provided it is still in its original condition. However, the restocking fee on these items is typically 25-35%, and you will also be responsible for the return shipping charge. Written authorization from the manufacturer is required prior to returning food service items.
Once a food service item has been used, it may not be returned. If there is a mechanical problem with a food service item under warranty, the manufacturer will repair or replace it at no charge to you.

Outdoor Play Equipment

You may return outdoor play equipment as long as it has never been installed or been in storage for more than six months. You will be responsible for the cost of return shipping and any restocking fees, and a prior written return authorization from the manufacturer is required.

Custom Items

A number of items we sell— including some food service and outdoor play items— are made to order and are considered “custom.”

- Some custom items may be purchased directly from our website. Their product descriptions will always include the following notice: “Custom—sorry, no returns.”
- Other custom products are available only when you speak with a member of our friendly sales team. They will always remind you if an item you are ordering is nonreturnable and will include that information on any quote they provide you.

Customer-Assembled Items

Some of our manufacturers consider user-assembled products “used” once they have been put together, even if they are disassembled for return. As such, they may not be returnable.
DATE: October 29, 2019

SUBJECT: Bid #2020-1 FOR: Art Supply & Equipment Bid – Grades 7-12

BID OPENING: November 21, 2019 TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired, please call the Purchasing Department at 760-787-2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE
This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of 0% 0 days.
FIRM NAME: School Specialty Inc.

SIGNED BY: Amy-Kiss
(Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: Asst. Secretary DATE: 11/19/19

ADDRESS: W6316 Design Drive Greenville WI 54942

PHONE #: 1-888-388-3224 FAX #: 1-800-675-1775

E-MAIL: bidnotices@schoolspecialty.com
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period **January 1, 2020 through December 31, 2020**. The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be FOB District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:

*Please see attached Discount Letter*

List catalogs that apply to discount:

- School Specialty Education Essentials
- School Specialty Arts & Crafts

Exclusions: *See Attached Discount Letter*

**Freight % to be added on orders under $100:** 0 %

<table>
<thead>
<tr>
<th>CATEGORIES</th>
<th>BID PERCENTAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Art - Supply items</td>
<td>35% off List Price</td>
</tr>
<tr>
<td>See attached discount letter</td>
<td></td>
</tr>
<tr>
<td>All Art - Furniture and Equipment item (including AV Tech)</td>
<td>12% off List Price</td>
</tr>
<tr>
<td>See attached discount letter</td>
<td></td>
</tr>
</tbody>
</table>

Signed: ____________________________

*Authorized Legal Representative*

Typed Name: ____ Amy Fuss

Company: ____ School Specialty Inc.

Date: ____ 11/19/19

**Must be completed, signed and returned with bid**
November 13, 2019

North County Educational Purchasing Consortium  
Ramona Unified School District  
Purchasing Department  
720 Ninth Street  
Ramona, CA 92065

Account # 666630

Bid Number:  2020-1 Art Supply & Equipment Bid- Grades 7-12

School Specialty, Inc. is proud to offer a wide assortment of items including our Premier, Frey, CPO and Delta brands. This expanded product offering ensures that all educator needs are satisfied by our wide selection of categories. We are pleased to offer the following catalog discount.

List Price Less 35% on Supply items.

List Price Less 12% on Furniture and Equipment items (includes AV Tech).

All discounts apply to the current year catalogs which are located on the School Specialty website at: http://catalogs.schoolspecialty.com. If you have not received your catalog, you can request a copy on the site as well.

*(All catalogs may contain a limited number of items that are listed as “Net Price” and not eligible for any discounts. These items are indicated by an “N” prefix in the item number. Also excluded is any catalog that bears notation: no other discounts apply)

Exclusions: No discount on SSI, Delta, CPO, FOSS or Frey Scientific Exclusive Products with a prefix of “N” or “LN”. Discount does not apply to any other School Specialty Catalogs, Flyers, or customized products. Please contact your Territory Sales Manager for Premier custom planner pricing.

Contract Period:
Valid from January 1, 2020 through December 31, 2020. Pricing for contract period effective upon notification of award referencing our Bid # 7791227971 to bidwestnotices@schoolspecialty.com.

Freight Terms:  
Parcel Item Orders ship free of charge. (9 and 5 prefix items)
Truck/Freight Item orders ship free of charge. (6 prefix items).

**Live specimens (prefix L) and hazardous materials (prefix H) may Incur additional charges. Please refer to www.schoolspecialty.com for more information.

Sincerely,

Jamie Young  
Contract Coordinator
Contact Information

- **Questions regarding this offer:** Jamie Young  
  W6316 Design Drive  
  Greenville, WI 54942  
  Phone (800) 554-7632  
  Fax (800) 675-1775  
  Email: bidwestnotices@schoolspecialty.com

- **Territory Sales Manager**  
  Egbert Oostburg  
  Phone: **760-484-1025**  
  Fax: 888-388-6344  
  Email: egbert.oostburg@schoolspecialty.com

- **Customer Care:**  
  *Questions regarding order status, shipment status, damages, shortages*  
  Attn: Customer Care Department  
  W6316 Design Drive  
  Greenville, WI 54942  
  Phone (888) 388-3224  
  Fax (888) 388-6344  
  Email: [http://customercare.schoolspecialty.com/track-your-order](http://customercare.schoolspecialty.com/track-your-order)

- **Order Processing:**  
  *To place your order*  
  Attn: Order Department  
  PO BOX 1579  
  Appleton, WI 54912-1579  
  Phone (888)-388-3224  
  Fax (888)-388-6344  
  orders@schoolspecialty.com

- **Payment Remit To:** School Specialty Inc.  
  32656 Collection Center Dr.  
  Chicago, IL 60693-0326
DATE: October 29, 2019

SUBJECT: Bid #2020–1 FOR: Art Supply & Equipment Bid – Grades 7–12

BID OPENING: November 21, 2019 TIME: 2:00 p.m.

Please bid your lowest prices/discounts for the items or services on the attached sheets. Before bidding please read the INSTRUCTIONS, SPECIAL PROVISIONS, BID SHEETS, AND SPECIAL TERMS AND CONDITIONS which are attached.

Submit all bids in a sealed envelope showing the Bid Number, opening date, and opening time. Bid must reach the Purchasing Department at the address, date and time listed in the NOTICE TO BIDDERS.

If further information is desired, please call the Purchasing Department at 760–787–2036.

NOTE: BIDS SUBMITTED BY FAX ARE NOT ACCEPTABLE

This form is to be submitted with your bid.

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as bid in accordance with the terms, conditions, specifications, and prices herein quoted. Bid is subject to cash discount of ___0___% for ___30___ days.

FIRM NAME: Southwest School & Office Supply

SIGNED BY: ____________________

(Manual signature by authorized legal representative—unsigned bids will be rejected)

TITLE: Bid Manager DATE: 11/15/19

ADDRESS: 3790 De Forest Circle, Jurupa Valley, CA 91752

PHONE #: 800-227-7159 FAX #: 909-980-7159

E-MAIL: biddesk@southwestschool.com
Specifications Bid Form

The North County Educational Purchasing Consortium is seeking Art Supply & Equipment Grades 7-12 bids for the period January 1, 2020 through December 31, 2020. The Consortium would like to have bids turned in based on percentage rates off of catalog prices. Please provide categories and percentage of discounts on the bid form. All companies will factor in delivery costs on their percentages and percentages will be firm for a period of one (1) year. Identify below catalogs for which bid percentage applies. List below any exclusion that applies to this contract.

All shipments will be FOB District. Categories will be awarded based on percentage basis.

Please state additional conditions or requirements:

________________________________________________________________________

________________________________________________________________________

List catalogs that apply to discount:

Southwest School & Office Supply List Catalog

Exclusions:

Freight % to be added on orders under $100: 10 %

<table>
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<tr>
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<tbody>
<tr>
<td>ART</td>
<td>20%</td>
</tr>
</tbody>
</table>

Signed: Aja Stickler
Authorized Legal Representative

Typed Name: Aja Stickler
Company: Southwest School & Office Supply
Date: 11/15/19

**Must be completed, signed and returned with bid**