



North County Educational Purchasing Consortium

Administrative Committee Meeting Minutes May 5, 2010

Districts in attendance:

Peggy Stroika, MiraCosta Community College District
Kim Simonds, MiraCosta Community College District
Paulette Anderson, Del Mar Union High School District
Teresa Wacker, Fallbrook Union High School District
Alicia Hasinsky, Escondido Union High School District
Lynne Kotas, San Marcos Unified School District
Susan Olinger, Cajon Valley Union School District

1. Call to Order

Peggy Stroika called the meeting to order at 8:39 a.m.

2. Agenda Items for April 7, 2010 Board Meeting

- a. Amendment to the LCD Projector Lamps Bid
- b. Amendment to the HP & Non HP Computer Printer Bid
- c. Amendment to the Legal & Recruitment Advertising Bid
- d. Bid Assignments
- e. Consultant Agreement
- f. Approve 2010-2011 Budget
- g. Nomination / Election of Officers for 2010-2011
- h. Amendment to the Print Shop Paper Bid
- i. Approve CNS – Paper Products Bid
- j. Approve Administrative Committee Meeting Dates/Location
- k. Approve Renewal of CNS – Dairy Bid
- l. Approve Award of CNS – Snack Bid
- m. Approve Award Library Supplies Bid
- n. Approve Renewal of Bottled Water Bid
- o. Amendment to the Xerographic Paper Bid

3. Consultant

Peggy presented that Donna Harper has opted not to renew her consultant agreement. The suggestion was made to discuss at the next general meeting that options be discussed. Discussion ensued about Lynne needing a consultant to research Lacy law for Xerographic Paper Bid. Peggy suggested that Lynne needed to obtain a legal opinion on that issue.

4. Review Proposed Budget for FY2011

Lynne presented the budget for 2010-2011, letting everyone know that it would be presented at the next meeting and asking for any input. Lynne expressed concern about how the budget was presented in regards to the amounts included in the accounts and attempting to include what the anticipated balances were. She was advised to revise the beginning of the budget so that we are not projecting account balances.

5. Round Table Discussion

- a. Lynne presented that Office Depot is requesting a 2nd increase to the Xerographic Paper that is over the cap of 7% on the bid. Discussion ensued about if anyone else had requested a price increase with only Liberty paper having requested just 4%. Lynne will bring this issue forward at the June meeting.

6. Adjournment

Peggy Stroika adjourned the meeting at 10:27 a.m.