



# North County Educational Purchasing Consortium

## Administrative Committee Meeting Minutes March 3, 2010

Districts in attendance:

Peggy Stroika, MiraCosta Community College District  
Kim Simonds, MiraCosta Community College District  
Paulette Anderson, Del Mar Union High School District  
Teresa Wacker, Fallbrook Union High School District  
Alicia Hasinsky, Escondido Union High School District  
Susan Olinger, Cajon Valley Union School District

### 1. Call to Order

Peggy Stroika called the meeting to order at 8:42 a.m.

### 2. Agenda Items for April 7, 2010 Board Meeting

- a. 2<sup>nd</sup> Reading of Changes to Bid Terms & conditions
- b. Member & Associate Member Dues
- c. 2010/2011 Proposed Budget
- d. Nomination of Officers for 2010/2011
- e. Approve Consultant Agreement
- f. Ratify Award of AV Bid
- g. Award of Health & Athletic Supplies Bid
- h. Bid Assignment 2010/2011
- i. Amendment to the Xerographic Paper Bid

### 3. Round Table Discussion

- a. Discussion was had about Bid assignments and getting more participation. Paulette will contact Districts with high numbers of bids to get a list of any available bids and will then go out soliciting for Bid Administrators.
- b. Alicia asked if there was any way to encourage people to speak up when they have a problem with a bid. As it is now, one person will ask a question and everyone else will chime in and by that point it is a large problem. It would be easier to have the problems brought up sooner. Discussion then moved to the current problems with School Specialty. Susan offered that Cajon Valley used a clause in their bids requiring that all items must be shipped in the original manufacturers packaging or they are returned at the vendors expense. Alicia was advised to bring this up under New Business.
- c. Paulette brought up that she is still fielding calls from Bid Bridge and ProcurX and inquired how she should handle it. She was advised to let them know that the NCEPC was not going to be using their products.
- d. Paulette asked who she should forward corrections to the member & Associate Member lists. She was informed that the Secretary currently maintains the list.
- e. Peggy let everyone know that she didn't have a copy of the boiler plate as she had thought she had. Discussion continued about having Susan scan in a copy and have Donna update and maintain the Boiler Plate as the consultant. Peggy was going to request that Donna attend so the Admin committee can work on getting an updated boiler plate.

### 4. Adjournment

Peggy Stroika adjourned the meeting at 9:55 a.m.