



North County Educational Purchasing Consortium

Payment Authorization Form

Date: _____ School District: _____

Purpose: _____

Bid# _____ Bid: _____

Payable To: _____

Amount: \$ _____ Submitted By: _____

Signature: _____

NCEPC Approval: _____ Date: _____

Paid with: Check _____ Check No. _____ Debit Card: _____

Amount Paid \$ _____ Date Mailed: _____

Instructions:

1. Fill out form completely and sign where indicated.
2. Email completed form with receipts/invoices to the NCEPC President for approval.
3. NCEPC President will review, sign and email to Treasurer for payment.