



North County Educational Purchasing Consortium

Administrative Committee Meeting Minutes May 1, 2013

Districts in attendance:

Kim Simonds, Mira Costa Community College District
Teresa Wacker, Palomar College
Lynne Kotas, San Marcos Unified School District
Jessica Kinder, Bonsall Union School District
Kara Allegro, Fallbrook Union Elementary District
Sharon Clay, Cajon Valley Union School District
Debbie Kelly, Oceanside Unified School District
Kimberly Hayes, San Diego County Office of Education

1. Call to Order

Kim Simmonds called the meeting to order at 8:55 a.m.

1. Agenda Items for June 5, 2013 Board Meeting

- a. Ratify Award of AV Bid
- b. Nominations/Elections of Officers
- c. Approve Final Budget
- d. Approve Date and Location for Administrative and Board Meetings
- e. Approve Amendment #3 for Office and Classroom Supplies Bid
- f. Bid Assignments
- g. Approve Award of CNS Dairy Bid
- h. Approve Award of CNS Snack/Beverage Bid
- i. Approve renewal of CNS Paper Bid
- j. Approve Award of Library Supplies Bid
- k. Approve Award of Health Supplies Bid
- l. Approve extension of Bottle Water Bid
- m. Approve Award of Copier Bid
- n. Approve Legal Services from Fagen Friedman & Frost (Furniture Bid)

New Business:

Legal Services RFP

2. Round Table Discussion

- a. 1. Lynne Kotas is going to send an email to all who qualify for erate to find out who will use the bid
2. Lynne inquired if anyone was in the first wave of MITI.
- b. 1. Jessica Kinder discussed the use of Survey Gismo for bid information.
- c. 1. Debbie Kelly discussed the meeting that took place with F3 regarding the furniture bid.
2. Debbie mentioned the surcharge is still on invoices from xpedx.
- d. 1. Sharon Clay discussed problems she is currently having with School Specialty, Jessica will call vendor to discuss problems.

3. Adjournment

Kim Simmonds adjourned the meeting at 10:38 a.m.