



North County Educational Purchasing Consortium

Administrative Committee Meeting Minutes November 6, 2013

Districts in attendance:

Kim Simonds, Mira Costa Community College District
Teresa Wacker, Palomar College
Lynne Kotas, San Marcos Unified School District
Kara Allegro, Fallbrook Union Elementary District
Sharon Clay, Cajon Valley Union School District
Debbie Kelly, Oceanside Unified School District
Kimberly Hayes, San Diego County Office of Education
Doug Gilbert, San Dieguito Union High School District

1. Call to Order

Teresa Wacker called the meeting to order at 8:35 a.m.

2. Agenda Items for December 12, 2013 Board Meeting

- a. Approve October 2, 2013 Board Meeting minutes
- b. Approve November 6, 2013 Administrative Meeting minutes
- c. Approve Award to Art Supplies Grade 7-12 Bid
- d. Approve Award of Custodial Chemical Bid
- e. Approve Award of Custodial Supplies Bid
- f. Approve Amendment for Xerographic Paper Bid
- g. Approve Award for Xerographic Paper Bid
- h. Approve Award of PE Supplies Bid
- i. Approve Award of Office and Classroom Supplies Bid
- j. Approve Award to Art Supplies Grade K-6 Bid
- k. Approve Award of Furniture & Equipment Bid
- l. Approve Award of Science Supplies Bid
- m. Approve Revisions for Public Works Contracts under \$15,000
- n. Training Update
- o. NCEPC Address/Contact Info

3. Round table discussion:

- a. 1. Lynne Kotas mentioned the need for a room change for the Holiday Brunch in December.
2. Discussion regarding the training committee, Lynne will contact Guiselle.
- b. 1. Doug Gilbert discussed the changes he would like to see made to the PWC, lengthy discussion by all.
- c. 1. Sharon Clay discussed bringing upcoming bids for next quarter at the December meeting.
2. Does anyone have concerns over the Prop 65 Warning, discussion by all.

4. Adjournment

Teresa Wacker adjourned the meeting at 11:22 a.m.